

Job role: Deputy Head of Creative Practices

Hours: Full time

Contract: Permanent

Salary: £40,000- £50,000 per annum depending on experience

Location: London

## **About BAJ**

With a mission to provide an environment where creativity is nurtured, innovation is encouraged, and sustainability is practiced, for more than two decades the British Academy of Jewellery has been providing pioneering training and inspiration to the next generation of jewellers, entrepreneurs and creatives of all abilities and backgrounds in London, Birmingham, Nottingham, Sheffield, and Leicester. During this time, we have grown from a small school set up beneath a jewellery shop to a respected, world-class institution offering accredited courses. With a new Principal and Board of Governors, the Academy has a reinvigorated sense of purpose and is entering an exciting new stage in its development.

## **Role Overview**

We are looking for an experienced academic leader to join us as Deputy Head of Creative Practices.

This is a key role, supporting the Head of Creative Practices and helping shape the future of our Creative provision across jewellery, making, design and related disciplines. You will lead a portfolio of programmes across FE, HE and short courses.

## **As Deputy Head of Creative Practices, you will:**

- Provide academic and operational leadership for a portfolio of Creative programmes
- Manage and support academic staff, including probation, appraisal and development
- Promote excellent teaching, learning and student outcomes across FE, HE and postgraduate provision
- Work closely with Quality, Recruitment and Admissions teams to ensure strong delivery and development of programmes
- Contribute to student recruitment, programme growth and diversification, including international engagement
- Support the development of new programmes and short courses that reflect BAJ's strengths in making, design and interdisciplinary practice
- Play an active role in the Academy's management team, contributing to strategic planning and delivery

- Deputise for the Head of Creative Practices when required
- You will help deliver key performance indicators such as student numbers, NSS, completion and progression, while fostering a culture of collegiality, ambition, inclusion and wellbeing.
- You will also be responsible for effective planning and workload management across your portfolio, ensuring resources are allocated fairly and sustainably while supporting staff wellbeing.

### **Essential skills and experience**

We are looking for someone who brings both leadership experience and a deep understanding of creative education. You will likely have:

- An undergraduate qualification in Jewellery or another creative arts discipline (a Master's degree is desirable)
- Fellowship of the HEA (or willingness to achieve this within 12 months)
- Extensive teaching experience in further and/or higher education
- Experience in an academic leadership role
- A strong understanding of contemporary creative practice and the needs of the creative industries
- A thoughtful, compassionate leadership style, with a commitment to developing others
- The ability to think strategically while managing day-to-day priorities effectively

### **Safeguarding**

BAJ is committed to safeguarding and promoting the welfare of young people and vulnerable adults. The successful candidate will be required to undertake a Disclosure and Barring Service (DBS) check.